



PIERRE ELLIOTT TRUDEAU ELEMENTARY SCHOOL
ÉCOLE PRIMAIRE PIERRE-ELLIOTT-TRUDEAU

1455 boul. Jean-Paul-Riopelle, Blainville QC J7C 5V4 Tel : (450) 621-7606 Fax : (450) 434-9937

Minutes of the Meeting of the Pierre Elliott Trudeau Elementary School Governing Board held at the school on Tuesday, October 25, 2016 at 18:30.

Present: Gina Persechino (Principal), Kathleen Humphrey (Parent), Matthew Park (Parent), Danny Walker (Parent), Stephanie Marchitto (Parent), Francis Morrissette (Parent), Bilal Sirhan (Parent), Claudia Golla (Support Staff), **Anita Burri (Daycare) – will arrive late**, Nadia Charest (Teacher), Annie Audet (Teacher), Christina Ayers (Teacher).

Absent: Nadine Vogel (Teacher)

Guest: Sandra Skaf (Chairperson of Graduation Committee)

0.0 Opening of meeting and verification of quorum: Quorum was confirmed and the meeting started at 18:40.

Danny Walker welcomes all members to the meeting.

1.0 Approval of Agenda:

G.B.10-25-2016-13: Motion to adopt the agenda of the meeting of October 25, 2016 made by Francis Morrissette and seconded by Stephanie Marchitto.

All in Favour

Carried UNANIMOUSLY

2.0 Approval of the Minutes from September 21, 2016:

G.B.10-25-2016-14: Motion to approve the minutes made by Stephanie Marchitto and seconded by Kathleen Humphrey.

9 In Favour, 1 Abstention

Motion Carried

*** 19:00 Anita Burri joins the meeting.***

3.0 Business Arising:

- a) Supervision Costs – Number of supervisors:** Last year Governing Board approved supervision fees based on 19 supervisors (1 per class + 1 for special needs students). Due to our inability to find 19 supervisors at this point, the Principal, Ms. Persechino, asked the Governing Board to consider the possibility of refunding parents a portion of their supervision fees. This year, parents are being charged \$277.43 in comparison to \$249.00 in

2015-2016. Parents feel that these fees are very high. At this time, school is managing with 17 supervisors, especially since the school is offering many Lunch-hour activities, which are run by teachers, Mad Science or Mr. David (Soccer). Discussion ensued.

G.B.10-25-2016-15: Motion to reimburse parents the amount equivalent to 2 supervisor posts due to the inability to fill 19 positions as approved by Governing Board Motion **G.B.10-05-2016-109** for the 2016-2017 school year made by Nadia Charest and seconded by Anita Burri.

All in Favour

Carried UNANIMOUSLY

- b) School Fees and Supervision Fees Update:** Ms. Persechino informs us that, as of today, about 25 students have not yet paid any of their fees. This number is lower than last year at this time of year. The Due Date for payment of the final installment is November 24, 2016. Any amounts outstanding after Christmas will be sent to collection, unless parents have made arrangements with the school secretary and are following their payment plan.
- c) Review of GB resolution for late payments:** Last year's Governing Board passed motion **G.B.10-05-2016-112** which states that a late fee of \$50.00 will be charged to parents that have not paid their fees by November 24, 2016. After checking with the School Board's Legal Department, it has been found that we are not allowed to charge this kind of penalty. Discussion ensued and was followed by an amendment as follows:

G.B.10-25-2016-16: Motion to approve school fees and half of supervision fees to be paid by August 23, 2016. The balance of supervision fees is due by November 24, 2016. Any unpaid fees will be sent to collection in January 2017. Motion made by Annie Audet and seconded by Stephanie Marchitto.

All in Favour

Carried UNANIMOUSLY

- d) Project for submission – Sensory Room draft:** As mentioned at our last meeting, we have the opportunity to apply for a grant from SunLife. After speaking to teachers, Ms. Persechino has several questions regarding how to phrase our submission. She informs us that Sensory rooms exist mostly in Institutions or Specialized Schools to help students with ADHD, Autism, Anxiety, Sensory Disorders and other similar problems. It is a fairly recent initiative to have them in schools due to the cost associated with them. In order to understand how such a room should be set up to function most effectively, Ms. Persechino would like to visit places that have Sensory Rooms. Ideally, both equipment and qualified personnel are needed. After discussion, it was agreed that we will present an initiative project for equipment. Depending on the response, a second submission, involving personnel, might be presented in 2017-2018.

Several questions were asked about this topic. Who would cover operating costs in the Future? Would the School Board be willing to contribute towards future expenses? Do we concentrate all the money towards 1 room only? What about needs for manipulatives in the class rooms? Ms. Persechino mentioned that there are other budgets for classroom special needs materials and that the School Board does not contribute money for expenses, but generally maintains equipment.

- e) **Evaluation of Learning: Standards and Procedures:** Document was presented and discussed. Document will remain as is, with dates changed.

G.B.10-25-2016-17: Motion to accept the Evaluation of Learning document as is, with dates changed, made by Kathleen Humphrey and seconded by Christina Ayers.

All in Favour

Carried UNANIMOUSLY

- f) **GB Members – 2 Community Reps:** No News.

- g) **PETES' Educational Project:** We would like to form a sub-committee to review and update the Educational Project. Ms. Persechino has 3 names from PPO and needs participants from both Governing Board and Staff.

- Stephanie Marchitto volunteers
- Kathleen Humphrey volunteers
- Annie Audet will possibly be available

- h) **Substitution Costs for 2017-2018:** When students go on fieldtrips, who pays for substitute teachers? The School Budget is very tight and we need to look at other sources.

- Do we hold Fundraiser to cover these costs?
- Do we ask PPO for help?
- Do we use money from Rentals?

These fees cannot be charged to parents, but fundraisers can be held to cover the costs. One of the major expenses is for Grad Camp.

G.B.10-25-2016-18: Motion to open a new SD Account for Substitution Costs made by Kathleen Humphrey and seconded by Stephanie Marchitto.

All in Favour

Carried UNANIMOUSLY

G.B.10-25-2016-19: Motion to transfer \$1000.00 from Revenue of Karaté Rental into this new SD Account made by Francis Morrissette and seconded by Nadia Charest.

All in Favour

Carried UNANIMOUSLY

4.0 Question Period:

- None

5.0 New Business:

a) MESA 2015-2016 b) MESA 2015-2016 Report c) MESA Objectives 2016-2017

Ms. Persechino asks all members of the Governing Board to read 2015-2016 MESA. It guides school towards reaching their goals in 1) Math, 2) Assistive Technologies, 3) Reducing violence in school. It will also be discussed with teachers at their meeting.

- To be discussed further at next Governing Board meeting.

d) PETES' 15-Year Celebration Ideas:

Several proposals were made. It was decided to create it sub-committee to further look into this. Annie Audet, Nadia Charest and Claudia Golla offered to be on committee. To be discussed further at next meeting.

G.B.10-25-2016-20: Motion to extend the meeting by 15 minutes made at 20:40 by Annie Audet and seconded by Stephanie Marchitto.

All in Favour

Carried UNANIMOUSLY

e) Field Trips:

i: Parc du Domaine Vert – KG- June 2017:

G.B.10-25-2016-21: Motion to approve the Kindergarten Fieldtrip to Domaine Vert on June 6, 2017 at a cost of \$24.70 per student made by Annie Audet and seconded by Christina Ayers.

All in Favour

Carried UNANIMOUSLY

ii: Intermiel – KG – May 2017:

G.B.10-25-2016-22: Motion to approve the Kindergarten Fieldtrip to Intermiel Mirabel on May 5, 2017 at a cost of \$23.00 per student made by Christina Ayers and seconded by Annie Audet.

All in Favour

Carried UNANIMOUSLY

f) WE Club's Fundraiser Calendar: A letter from the WE Club was presented to the Governing Board. Please see attached copy.

G.B.10-25-2016-23: Motion to accept the WE Club Fundraiser as presented made by Bilal Sirhan and seconded by Stephanie Marchitto.

All in Favour

Carried UNANIMOUSLY

- g) **Graduation Committee Fundraiser:** Sandra Skaf was elected as Chairperson of the Grad Committee. She presented a calendar with all their fundraisers to Governing Board. We asked that the Grad Committee limit all their fundraising to a total of \$5000.00 and that all gifts given at graduation are connected to Education.

G.B.10-25-2016-24: Motion to accept all Grad Committee fundraiser, as presented on their calendar, made by Kathleen Humphrey and seconded by Nadia Charest.

All in Favour

Carried UNANIMOUSLY

- h) **Bill 105:** Bilal Sirhan presented a Resolution passed at the Parent Committee against Bill 105. See a copy of the resolution attached to the agenda.

G.B.10-25-2016-25: Motion to support the Parent Committee Resolution against Bill 105 made by Stephanie Marchitto and seconded by Kathleen Humphrey.

All in Favour

Carried UNANIMOUSLY

G.B.10-25-2016-26: Motion to extend the meeting by 20 minutes made at 21:13 by Kathleen Humphrey and seconded by Nadia Charest.

All in Favour

Carried UNANIMOUSLY

- i) **Equitable School Tax:** Bilal Sirhan presented a second Resolution passed at the Parent Committee in support of Equitable School Taxes. See a copy of the resolution attached to the agenda.

G.B.10-25-2016-27: Motion to support the Parent Committee Resolution for an Equitable School Tax made by Nadia Charest and seconded by Francis Morrissette.

All in Favour

Carried UNANIMOUSLY

6.0 Chairperson's Report:

- No Report

7.0 Principal's Report:

- Terry Fox Run: Our students have raised over \$4500.00 this year.
- Chocolate Fundraiser: It is underway right now. The PPO's Goal this year is to make \$14000.00 in profit.
- Grad Committee has been formed and had its first meeting on October 18, 2016.

- Mad Science was invited as a lunch time activity. 80 students have registered for the 6 week activity. It will take place every Monday during lunch hour. We will have 4 groups of about 20 students.

G.B.10-25-2016-28: Motion to accept Mad Science to offer 3 8-week Lunch-hour sessions at a cost of \$105.00 per session made by Claudia Golla and seconded by Christina Ayers.

All in Favour

Carried UNANIMOUSLY

- Leadership for Grades 5 and 6 will be starting soon. Training will be on November 7, 2016 during the PED Day. Ms. Shannon will be running this program and we are hoping that it will help reduce violence in cycle I. The older students will organize games for the younger ones and also learn some techniques on basic conflict resolution.
- Madame Chantal Arsenault is on a Leave of Absence and will be replaced by Erin Taylor Hamel.
- Mr. Leduc and Ms. Ashley each have stagiaires until December.
- PETES is proud to announce the return of Monsters' Ball, a Halloween extravaganza. For this special occasion, our grade 6 students will animate a game fair in the gymnasium. In the Cafeteria, a ghost town, complete with an abandoned mine shaft, a creepy cemetery, and a haunted playground will send shivers down the spine of even the bravest of children. Thank you to Mr. Beauregard and Mrs. Scouten for organizing this great event.
- Work with Diane Wood is moving forward; we are focusing on best teaching practices and specifically on identifying clear goals, getting the students to identify what they are learning and giving meaningful feedback. This work is in light of the MESA.
- Ms. Persechino is now participating in a School Board Math Focus group. We continue to look at ways to improve our math results in school as well. The idea is to have a good understanding of the weaknesses of our students so that we can continue to improve results. We will also focus on best practices in Math at PETES in light of our MESA 2016-2017.
- Bus safety took place this week and went well.
- We will be receiving a student accompanied by an educator from Giant Steps. This child is doing a social integration once a week and this will later increase to twice a week. The class will benefit from an experienced educator who will also work with the other children. Our School Board has an entente with Giant Steps.
- The Scholastic Book Fair took place at the beginning of the month and we sold over \$4200.00 in books. We made a profit of about \$2700.00. Thank you to all the volunteers and Ms. Claudia for organizing this event.

- IEP time: Every year, we work to improve our system and our organization. Parents will be invited to participate in the meetings and to give their input.

8.0 PPO Report:

- Marie Comerford was elected as Chairperson for the PPO at their first meeting.

G.B.10-25-2016-29: Motion to release \$60.00 from PPO funds to purchase office supplies made by Annie Audet and Francis Morrissette.

All in Favour

Carried UNANIMOUSLY

9.0 PC Report:

- Please see attached copy of the PC report.

10.0 Teacher Council Report:

- No Report

11.0 Daycare Report:

- Ms. Anita presented a calendar of monthly themes for Daycare activities. See attached copy.
- PICK UP MY KID has changed name in order to comply with Quebec Language Laws. It is now called HOP HOP. This month there were some technical problems with the App. The company has offered another free month. So far, 50 % of parents have registered for this App.
- On the October 7, 2016 Ped Day, students learned how to make their own Indian Teepees. They mad slime, played in the gym, watched a movie and had popcorn.

12.0 Question Period:

- None

13.0 Varia:

- Nothing

14.0 Date of next meeting: November 29, 2016 at 18:30

G.B.10-25-2016-30: Motion to adjourn the meeting made at 21:39 by Christina Ayers and seconded by Stephanie Marchitto.

All in Favour

Carried UNANIMOUSLY

Minutes approved by: _____

Danny Walker, Chairperson

Claudia Golla, Secretary