



**PIERRE ELLIOTT TRUDEAU ELEMENTARY SCHOOL**  
**ÉCOLE PRIMAIRE PIERRE-ELLIOTT-TRUDEAU**

1455 boul. Jean-Paul-Riopelle, Blainville QC J7C 5V4 Tel : (450) 621-7606 Fax : (450) 434-9937

Minutes of the Governing Board of Pierre Elliott Trudeau Elementary School held at the school Wednesday, September 21, 2016 at 18:45.

Present: Gina Persechino (Principal), Kathleen Humphrey (Parent), Matthew Park (Parent), Danny Walker (Parent), Stephanie Marchitto (Parent), Francis Morrissette (Parent), Bilal Sirhan (Parent), Claudia Golla (Support Staff), Annie Audet (Teacher), Christina Ayers (Teacher), Nadine Vogel (Teacher).

Absent: Anita Burri (Daycare), Nadia Charest (Teacher)

**0.0 Opening of meeting and verification of quorum:** Quorum was confirmed and the meeting started at 18:49 on September, 21, 2016.

Gina Persechino welcomes all members to the meeting.

**1.0 Approval of Agenda:**

**G.B.09-21-2016-01:** Motion to adopt the agenda of the meeting of September 21, 2016 made by Kathleen Humphrey and seconded by Annie Audet.

All in Favour

**Carried UNANIMOUSLY.**

**2.0 Elections of Governing Board Chair and Vice Chair**

- Kathleen Humphrey nominates Danny Walker as Chairperson. Danny accepts the nomination. By acclamation, Danny Walker is the 2016-2017 Governing Board Chairperson.
- Annie Audet nominates Kathleen Humphrey as Vice-Chairperson. Kathleen accepts the nomination. By acclamation, Kathleen Humphrey is the 2016-2017 Governing Board Vice-Chairperson.

**3.0 Approval of the Minutes from June 7, 2016.** Corrections to be made for June minutes.

**G.B.09-21-2016-02:** Motion to approve minutes as corrected minutes made by Annie Audet and seconded by Christina Ayers.

5 In Favour, 5 Abstentions

**Motion Carried**

#### 4.0 Business Arising:

- **Anti-Bullying DM Services:** Ms. Persechino reports that we will go ahead with the Anti-Bullying program offered by DM Services at a cost of \$4000.00. This is to be paid from the School Budget.
- **2015-2016 Daycare Budget update:** Due to the fact that the Daycare deficit has increased from \$10000.00 (2014-2015) to \$21000.00 (2015-2016) the daycare staff was adjusted for this school year and will be monitored closely to reflect the real needs. There have been cuts in personnel while still maintaining a ratio of 1 educator to 20 students. In 2015-16, after the increase in daycare price, 15 students left the service, which had an impact on personnel numbers that could not be corrected due to contracts. This year's goal is to balance the Daycare budget.
- **Supervision Costs update:** Last year's Governing Board passed a motion to hire 19 supervisors for this school year (1 supervisor per class + 1 supervisor for Special Needs students). Almost 50% of supervision cost has been collected from parents with a second payment due in November. Ms. Persechino reports that we are having a hard time hiring 19 supervisors, and therefore we might have to reorganize this structure after September 30, 2016 and bring it back to Governing Board at the October meeting.

#### 5.0 Question Period:

- None

#### 6.0 New Business:

- GB Members – 2 Community Reps:** It is possible for us to have 2 Community Reps on the Governing Board. Ms. Persechino thinks it might be a good idea to involve the community. Discussion ensued. Do we want to invite somebody? With a show of hands everybody agreed to look into this and to make suggestions at the next meeting.
- Parent Committee Representative and Alternate:** At the General Assembly held on September 14, 2016 Bilal Sirhan and Stephanie Marchitto agreed to be the Parent Committee Representative and Alternate, respectively.

**G.B.09-21-2016-03:** Motion to approve Bilal Sirhan as Parent Committee Representative and Stephanie Marchitto as Parent Committee Alternate made by Kathleen Humphrey and seconded by Annie Audet.

All in Favour

**Carried UNANIMOUSLY**

- Governing Board Budget:** This year's Governing Board has a budget of \$621.00 for the year.

- d) **Hiring of Secretary:** Ms. Persechino explains that the Governing Board requires to have written minutes and part of the Governing Board budget is used to compensate the secretary. Claudia Golla has offered to be secretary for this year.

**G.B.09-21-2016-04:** Motion to hire Claudia Golla as the Governing Board secretary for the 2016-2017 school year made by Annie Audet and seconded by Christina Ayers.

All in Favour

**Carried UNANIMOUSLY**

**G.B.09-21-2016-05:** Motion to compensate Claudia Golla for the 2016-2017 school year at a cost of \$50.00 per Governing Board meeting made by Christina Ayers and seconded by Stephanie Marchitto.

All in Favour

**Carried UNANIMOUSLY**

- e) **GB Internal Rules:** Ms. Persechino explains the role of a Governing Board. She encourages all members to read up on rules of a Governing Board and to stay informed of developments within the School Board. Personal concerns do not belong on the table at a Governing Board meeting and should be brought to person/s concerned. Danny Walker went through the Internal Rules at the table. One question asked was: ‘Do we need to refer to Robert’s Rules of Order?’ Discussion ensued. We all agreed to keep Internal Rules as is.

**G.B.09-21-2016-06:** Motion to approve the Governing Board Internal Rules (see attached copy), as presented tonight, made by Annie Audet and seconded by Francis Morrissette.

All in Favour

**Carried UNANIMOUSLY**

- f) **Conflict of Interest Forms:** Governing Board members take a few minutes to fill in the forms. Absent members will be contacted.
- g) **Daycare late payments and access to daycare:** Ms. Persechino explains that daycare is a service offered to parents. Any parents who are not keeping up-to-date with their payments for this service will not be able to use daycare services any longer. Governing Board is asked to make a Resolution for Daycare collection measures.

**G.B.09-21-2016-07:** We, the PETES’ Governing Board accept that regular daycare users will be billed the first Monday of every month. The invoice must be acquitted in full within twenty days of the billing date. Failure to acquit in full, within twenty calendar days of the billing date, will result in termination of the daycare service until such a time that the invoice is paid in full. An administration fee of \$15.00 will be charged to re-register the child.

Motioned by: Kathleen Humphrey

Seconded by: Christina Ayers

All in Favour

**Carried UNANIMOUSLY**

- h) **Lunch supervision service and access to it:** Ms. Persechino explains *lunch supervision is a paid service* which parents do not have to take (like daycare service) and is not part of free education offered by the government. Lunch fees must be paid if parents want their

child to be in school at lunch time. The money collected pays the salaries of the lunch supervisors. Ms. Persechino and the school secretary will start contacting parents who have not yet paid the lunch supervision fees or made arrangements to pay them. They will be asked to pick up their children during lunch hour. Any fees outstanding after the Christmas break will be sent to Collection.

- i) **Evaluation of Learning: Standards and Procedures:** Governing Board members are asked to read these at home and we will discuss them at our next meeting.
- j) **Dates of meetings:** Members discuss possible dates for the next Governing Board meetings. It is decided to set the next 4 dates with remaining dates to be determined later. It is also decided to start the meetings at 6:30 p.m. instead of 6:45 p.m.
- Tuesday, October 25, 2016
  - Tuesday, November 29, 2016
  - Tuesday, December 20, 2016
  - Tuesday, January 24, 2016
- k) **Field Trip – October 5, 2016 – Track and Field – Grades 4-5-6:** Ms. Persechino presented a request for a Mini Cross-Country Running Field Trip organized by Ms. Young. She has been practicing with students from grades 4-5-6 during lunch hour and would like to take them to a Competition on October 5, 2016.

**G.B.09-21-2016-08:** Motion to approve the Mini Cross-Country Running Field Trip for October 5, 2016 (with the cost charged to parents not to exceed \$35.00 / student) made by Christina Ayers and seconded by Stephanie Marchitto. A Ratio of 1 adult to 10 students needs to be respected.

All in Favour

**Carried UNANIMOUSLY**

## **7.0 Chairperson's Report**

- No report

**G.B.09-21-2016-09:** Motion to extend the Governing Board meeting at 20:47 by an additional 15 minutes made by Annie Audet and seconded by Christina Ayers.

All in Favour

**Carried UNANIMOUSLY**

## **8.0 Principal's Report**

- As of today we have 363 students registered in the school – 10 less than last year
- This year we have 18 groups – 1 more than last year, but no oversized groups

- We have 2 Split classes – 3/4 and 5/6
- For our students with special needs we have 3 Attendants and 1 Special Ed Technician, who also has 1 stagiaire from Vanier 4 days/week until Christmas.
- Daycare has 135 students registered – 99 are regular full-time users and 36 are sporadics. There are 3 educators and 1 technician.
- School was cleaned up and painted over the summer. Thank you very much to our 2 caretakers – Mr. Michel and Mr. Samuel.
- 2 teachers have been absent since the beginning of the school year: Ms. Welburn and Mrs Iacobacci. They are both being replaced until further notice.
- Ms. Persechino talked about our School Vision, Mission and Values. She explained our school's Educational Project.
- This school year we will have several fire drills and lock-down practices. All classes will be prepared and visited by the Principal prior to the practice. All new staff will get training with the police.
- General Assembly: This took place on September 14, 2016. All parents were invited to join us for a 15<sup>th</sup> anniversary Corn Roast with cake, which was not very well attended. Governing Board elections were held during the General Assembly. Due to the high interest of parents to become members of the Governing Board, the elections were very long and ran into the Curriculum Night time. We will look into a new format for next year – have the General Assembly earlier and separate from Curriculum Night. The new screen in the gym was a nice new addition from PPO.
- Lunch soccer program and the after school Karate program will be starting very soon.
- The House system is being revamped and hopefully be activated soon.
- Grant from the Royal Bank (\$1000.00 at the end of last school year): Ms. Persechino was unable to retrieve this grant money due to technicalities. She will keep trying (with help from the School Board).
- Sun Life Fundraiser for Special Needs equipment: Stephanie Marchitto presented a possible fundraiser to buy equipment/tools for our Special Needs students or to help set up a room for them. Ms. Persechino will look into writing a proposal.

**G.B.09-21-2016-10:** Motion to extend the Governing Board meeting at 21:05 by an additional 15 minutes made by Francis Morrissette and seconded by Bilal Sirhan.

9 in Favour, 1 Against

**Motion Carried**

**Kathleen Humphrey left the meeting at 21:07.**

## **9.0 PPO Report:**

- No report

## 10.0 PC Report

- No report

## 11.0 Teacher Council's Report:

- Many ECA's were approved at Teacher Council. Lots of fun activities should be starting soon at lunch time.

## 12.0 Daycare Report:

- No report

## 13.0 Question Period:

- None

## 14.0 Varia:

- **Choir Activities:** A written proposal was presented to Governing Board regarding several activities/fundraisers for Choir for this school year. Choir is a self-financed Lunch Hour activity for approximately 65 Cycle 2 and 3 students. Please find written proposal attached to the minutes of this meeting.

**G.B.09-21-2016-11:** Motion to approve all Choir activities/fundraiser as presented to Governing Board made by Annie Audet and seconded by Stephanie Marchitto.

All in Favour

**Carried UNANIMOUSLY**

## 15.0 Dates of next meeting:

- Tuesday, October 25, 2016 at 6:30 p.m.

## 16.0 Adjournment:

**G.B.09-21-2016-12:** Motion that the meeting of September 21, 2016 is adjourned at 21:19 is made by Nadine Vogel and seconded by Christina Ayers.

All in Favour

**Carried UNANIMOUSLY**

Minutes approved by: \_\_\_\_\_

\_\_\_\_\_  
Danny Walker, Chairperson

\_\_\_\_\_  
Claudia Golla, Secretary



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Minutes of the Meeting of the Pierre Elliott Trudeau Elementary School Governing Board held at the school on Tuesday, October 25, 2016 at 18:30.

Present: Gina Persechino (Principal), Kathleen Humphrey (Parent), Matthew Park (Parent), Danny Walker (Parent), Stephanie Marchitto (Parent), Francis Morrissette (Parent), Bilal Sirhan (Parent), Claudia Golla (Support Staff), **Anita Burri (Daycare) – will arrive late**, Nadia Charest (Teacher), Annie Audet (Teacher), Christina Ayers (Teacher).

Absent: Nadine Vogel (Teacher)

Guest: Sandra Skaf (Chairperson of Graduation Committee)

0.0 **Opening of meeting and verification of quorum:** Quorum was confirmed and the meeting started at 18:40.

Danny Walker welcomes all members to the meeting.

1.0 **Approval of Agenda:**

**G.B.10-25-2016-13:** Motion to adopt the agenda of the meeting of October 25, 2016 made by Francis Morrissette and seconded by Stephanie Marchitto.

All in Favour

**Carried UNANIMOUSLY**

2.0 **Approval of the Minutes from September 21, 2016:**

**G.B.10-25-2016-14:** Motion to approve the minutes made by Stephanie Marchitto and seconded by Kathleen Humphrey.

9 In Favour, 1 Abstention

**Motion Carried**

\*\*\* 19:00 Anita Burri joins the meeting.\*\*\*

3.0 **Business Arising:**

- a) **Supervision Costs – Number of supervisors:** Last year Governing Board approved supervision fees based on 19 supervisors (1 per class + 1 for special needs students). Due to our inability to find 19 supervisors at this point, the Principal, Ms. Persechino, asked the Governing Board to consider the possibility of refunding parents a portion of their supervision fees. This year, parents are being charged \$277.43 in comparison to \$249.00 in

2015-2016. Parents feel that these fees are very high. At this time, school is managing with 17 supervisors, especially since the school is offering many Lunch-hour activities, which are run by teachers, Mad Science or Mr. David (Soccer). Discussion ensued.

**G.B.10-25-2016-15:** Motion to reimburse parents the amount equivalent to 2 supervisor posts due to the inability to fill 19 positions as approved by Governing Board Motion **G.B.10-05-2016-109** for the 2016-2017 school year made by Nadia Charest and seconded by Anita Burri.

All in Favour

**Carried UNANIMOUSLY**

- b) **School Fees and Supervision Fees Update:** Ms. Persechino informs us that, as of today, about 25 students have not yet paid any of their fees. This number is lower than last year at this time of year. The Due Date for payment of the final installment is November 24, 2016. Any amounts outstanding after Christmas will be sent to collection, unless parents have made arrangements with the school secretary and are following their payment plan.
- c) **Review of GB resolution for late payments:** Last year's Governing Board passed motion **G.B.10-05-2016-112** which states that a late fee of \$50.00 will be charged to parents that have not paid their fees by November 24, 2016. After checking with the School Board's Legal Department, it has been found that we are not allowed to charge this kind of penalty. Discussion ensued and was followed by an amendment as follows:

**G.B.10-25-2016-16:** Motion to approve school fees and half of supervision fees to be paid by August 23, 2016. The balance of supervision fees is due by November 24, 2016. Any unpaid fees will be sent to collection in January 2017. Motion made by Annie Audet and seconded by Stephanie Marchitto.

All in Favour

**Carried UNANIMOUSLY**

- d) **Project for submission – Sensory Room draft:** As mentioned at our last meeting, we have the opportunity to apply for a grant from SunLife. After speaking to teachers, Ms. Persechino has several questions regarding how to phrase our submission. She informs us that Sensory rooms exist mostly in Institutions or Specialized Schools to help students with ADHD, Autism, Anxiety, Sensory Disorders and other similar problems. It is a fairly recent initiative to have them in schools due to the cost associated with them. In order to understand how such a room should be set up to function most effectively, Ms. Persechino would like to visit places that have Sensory Rooms. Ideally, both equipment and qualified personnel are needed. After discussion, it was agreed that we will present an initiative project for equipment. Depending on the response, a second submission, involving personnel, might be presented in 2017-2018.

Several questions were asked about this topic. Who would cover operating costs in the Future? Would the School Board be willing to contribute towards future expenses? Do we concentrate all the money towards 1 room only? What about needs for manipulatives in the class rooms? Ms. Persechino mentioned that there are other budgets for classroom special needs materials and that the School Board does not contribute money for expenses, but generally maintains equipment.



- e) **Evaluation of Learning: Standards and Procedures:** Document was presented and discussed. Document will remain as is, with dates changed.

**G.B.10-25-2016-17:** Motion to accept the Evaluation of Learning document as is, with dates changed, made by Kathleen Humphrey and seconded by Christina Ayers.

All in Favour

**Carried UNANIMOUSLY**

- f) **GB Members – 2 Community Reps:** No News.

- g) **PETES' Educational Project:** We would like to form a sub-committee to review and update the Educational Project. Ms. Persechino has 3 names from PPO and needs participants from both Governing Board and Staff.

- Stephanie Marchitto volunteers
- Kathleen Humphrey volunteers
- Annie Audet will possibly be available

- h) **Substitution Costs for 2017-2018:** When students go on fieldtrips, who pays for substitute teachers? The School Budget is very tight and we need to look at other sources.

- Do we hold Fundraiser to cover these costs?
- Do we ask PPO for help?
- Do we use money from Rentals?

These fees cannot be charged to parents, but fundraisers can be held to cover the costs. One of the major expenses is for Grad Camp.

**G.B.10-25-2016-18:** Motion to open a new SD Account for Substitution Costs made by Kathleen Humphrey and seconded by Stephanie Marchitto.

All in Favour

**Carried UNANIMOUSLY**

**G.B.10-25-2016-19:** Motion to transfer \$1000.00 from Revenue of Karaté Rental into this new SD Account made by Francis Morrissette and seconded by Nadia Charest.

All in Favour

**Carried UNANIMOUSLY**

#### 4.0 Question Period:

- None

## 5.0 New Business:

### a) MESA 2015-2016    b) MESA 2015-2016 Report    c) MESA Objectives 2016-2017

Ms. Persechino asks all members of the Governing Board to read 2015-2016 MESA. It guides school towards reaching their goals in 1) Math, 2) Assistive Technologies, 3) Reducing violence in school. It will also be discussed with teachers at their meeting.

- To be discussed further at next Governing Board meeting.

### d) PETES' 15-Year Celebration Ideas:

Several proposals were made. It was decided to create it sub-committee to further look into this. Annie Audet, Nadia Charest and Claudia Golla offered to be on committee. To be discussed further at next meeting.

**G.B.10-25-2016-20:** Motion to extend the meeting by 15 minutes made at 20:40 by Annie Audet and seconded by Stephanie Marchitto.

All in Favour

**Carried UNANIMOUSLY**

### e) Field Trips:

#### i: Parc du Domaine Vert – KG- June 2017:

**G.B.10-25-2016-21:** Motion to approve the Kindergarten Fieldtrip to Domaine Vert on June 6, 2017 at a cost of \$24.70 per student made by Annie Audet and seconded by Christina Ayers.

All in Favour

**Carried UNANIMOUSLY**

#### ii: Intermiel – KG – May 2017:

**G.B.10-25-2016-22:** Motion to approve the Kindergarten Fieldtrip to Intermiel Mirabel on May 5, 2017 at a cost of \$23.00 per student made by Christina Ayers and seconded by Annie Audet.

All in Favour

**Carried UNANIMOUSLY**

### f) WE Club's Fundraiser Calendar: A letter from the WE Club was presented to the Governing Board. Please see attached copy.

**G.B.10-25-2016-23:** Motion to accept the WE Club Fundraiser as presented made by Bilal Sirhan and seconded by Stephanie Marchitto.

All in Favour

**Carried UNANIMOUSLY**

- g) **Graduation Committee Fundraiser:** Sandra Skaf was elected as Chairperson of the Grad Committee. She presented a calendar with all their fundraisers to Governing Board. We asked that the Grad Committee limit all their fundraising to a total of \$5000.00 and that all gifts given at graduation are connected to Education.

**G.B.10-25-2016-24:** Motion to accept all Grad Committee fundraiser, as presented on their calendar, made by Kathleen Humphrey and seconded by Nadia Charest.

All in Favour

**Carried UNANIMOUSLY**

- h) **Bill 105:** Bilal Sirhan presented a Resolution passed at the Parent Committee against Bill 105. See a copy of the resolution attached to the agenda.

**G.B.10-25-2016-25:** Motion to support the Parent Committee Resolution against Bill 105 made by Stephanie Marchitto and seconded by Kathleen Humphrey.

All in Favour

**Carried UNANIMOUSLY**

**G.B.10-25-2016-26:** Motion to extend the meeting by 20 minutes made at 21:13 by Kathleen Humphrey and seconded by Nadia Charest.

All in Favour

**Carried UNANIMOUSLY**

- i) **Equitable School Tax:** Bilal Sirhan presented a second Resolution passed at the Parent Committee in support of Equitable School Taxes. See a copy of the resolution attached to the agenda.

**G.B.10-25-2016-27:** Motion to support the Parent Committee Resolution for an Equitable School Tax made by Nadia Charest and seconded by Francis Morrissette.

All in Favour

**Carried UNANIMOUSLY**

## **6.0 Chairperson's Report:**

- No Report

## **7.0 Principal's Report:**

- Terry Fox Run: Our students have raised over \$4500.00 this year.
- Chocolate Fundraiser: It is underway right now. The PPO's Goal this year is to make \$14000.00 in profit.
- Grad Committee has been formed and had its first meeting on October 18, 2016.

- Mad Science was invited as a lunch time activity. 80 students have registered for the 6 week activity. It will take place every Monday during lunch hour. We will have 4 groups of about 20 students.

**G.B.10-25-2016-28: Motion to accept Mad Science to offer 3 8-week Lunch-hour sessions at a cost of \$105.00 per session made by Claudia Golla and seconded by Christina Ayers.**

All in Favour

**Carried UNANIMOUSLY**

- Leadership for Grades 5 and 6 will be starting soon. Training will be on November 7, 2016 during the PED Day. Ms. Shannon will be running this program and we are hoping that it will help reduce violence in cycle I. The older students will organize games for the younger ones and also learn some techniques on basic conflict resolution.
- Madame Chantal Arsenault is on a Leave of Absence and will be replaced by Erin Taylor Hamel.
- Mr. Leduc and Ms. Ashley each have stagiaires until December.
- PETES is proud to announce the return of Monsters' Ball, a Halloween extravaganza. For this special occasion, our grade 6 students will animate a game fair in the gymnasium. In the Cafeteria, a ghost town, complete with an abandoned mine shaft, a creepy cemetery, and a haunted playground will send shivers down the spine of even the bravest of children. Thank you to Mr. Beauregard and Mrs. Scouten for organizing this great event.
- Work with Diane Wood is moving forward; we are focusing on best teaching practices and specifically on identifying clear goals, getting the students to identify what they are learning and giving meaningful feedback. This work is in light of the MESA.
- Ms. Persechino is now participating in a School Board Math Focus group. We continue to look at ways to improve our math results in school as well. The idea is to have a good understanding of the weaknesses of our students so that we can continue to improve results. We will also focus on best practices in Math at PETES in light of our MESA 2016-2017.
- Bus safety took place this week and went well.
- We will be receiving a student accompanied by an educator from Giant Steps. This child is doing a social integration once a week and this will later increase to twice a week. The class will benefit from an experienced educator who will also work with the other children. Our School Board has an entente with Giant Steps.
- The Scholastic Book Fair took place at the beginning of the month and we sold over \$4200.00 in books. We made a profit of about \$2700.00. Thank you to all the volunteers and Ms. Claudia for organizing this event.

- IEP time: Every year, we work to improve our system and our organization. Parents will be invited to participate in the meetings and to give their input.

## 8.0 PPO Report:

- Marie Comerford was elected as Chairperson for the PPO at their first meeting.

**G.B.10-25-2016-29:** Motion to release \$60.00 from PPO funds to purchase office supplies made by Annie Audet and Francis Morrisette.

All in Favour

**Carried UNANIMOUSLY**

## 9.0 PC Report:

- Please see attached copy of the PC report.

## 10.0 Teacher Council Report:

- No Report

## 11.0 Daycare Report:

- Ms. Anita presented a calendar of monthly themes for Daycare activities. See attached copy.
- PICK UP MY KID has changed name in order to comply with Quebec Language Laws. It is now called HOP HOP. This month there were some technical problems with the App. The company has offered another free month. So far, 50 % of parents have registered for this App.
- On the October 7, 2016 Ped Day, students learned how to make their own Indian Teepees. They mad slime, played in the gym, watched a movie and had popcorn.

## 12.0 Question Period:

- None

## 13.0 Varia:

- Nothing

## 14.0 Date of next meeting: November 29, 2016 at 18:30

**G.B.10-25-2016-30:** Motion to adjourn the meeting made at 21:39 by Christina Ayers and seconded by Stephanie Marchitto.

All in Favour

**Carried UNANIMOUSLY**

Minutes approved by: \_\_\_\_\_

\_\_\_\_\_  
Danny Walker, Chairperson

\_\_\_\_\_  
Claudia Golla, Secretary



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Present: Gina Persechino (Principal), Kathleen Humphrey (Parent), Matthew Park (Parent), Danny Walker (Parent), Stephanie Marchitto (Parent), Francis Morrissette (Parent), Bilal Sirhan (Parent), Claudia Golla (Support Staff), Nadia Charest (Teacher), Annie Audet (Teacher), Christina Ayers (Teacher).

Absent: Nadine Vogel (Teacher), Anita Burri (Daycare)

Guest: Marie Comerford (PPO Chair)

0.0 **Opening of meeting and verification of quorum:** Quorum was confirmed and the meeting started at 18:44. Danny Walker welcomes all members.

1.0 **Approval of Agenda:**

**G.B.12-20-2016-31:** Motion to adopt the agenda of the meeting of December 20, 2016 made by Kathleen Humphrey and seconded by Nadia Charest.

All in Favour

**Carried UNANIMOUSLY**

2.0 **Approval of the Minutes from October 25, 2016:**

**G.B.12-20-2016-32:** Motion to approve the minutes of the meeting of October 25, 2016 made by Christina Ayers and seconded by Stephanie Marchitto.

All in Favour

**Carried UNANIMOUSLY**

3.0 **Business Arising:**

- a) **2017-2018 School Calendar:** Calendar was presented for Information Only.
- b) **ABAV Plan 2017-2018 – Section B:** The ABAV Plan was handed out to all members. It is to be read at home and to be revisited out our next meeting.
- c) **MESA 2015-2016:** The MESA report was presented to Governing Board by Mrs. Persechino. 2 areas we are looking to improve in are 1) Mathematics and 2) Assistive Technologies.

- d) **Deeds of Establishment:** This was brought to Governing Board for Information only, since it is a 3-year plan and continues until the 2018-2019 school year.
- e) **Subject Time Allocation:** Subject Time Allocation was presented to Governing Board. A Discussion ensued about the percentage of French taught at our school. Parents are concerned that 21-24% of French taught is not enough to ensure that our students are bilingual when they enter High School. This topic will be brought back for discussion at a later meeting.

**G.B.12-20-2016-33:** Motion to approve Subject Time Allocation for 2017-2018 as presented made by Annie Audet and seconded by Bilal Sirhan.

All in Favour

**Carried UNANIMOUSLY**

4.0 Question Period:

- A question was asked regarding the Governing Board Minutes. Are they being posted? Joanne Locas (School Secretary) will be asked to post minutes on our Website and to post them near the Front Door of the school.
- Do we have enough Lunch Supervisors now? Yes, new supervisors were hired by Ms. Anita. We now have 17 supervisors.

5.0 New Business:

a) **PETES' 15 Year Celebration Ideas:** This is to be tabled to our next meeting.

b) **Field Trips:**

i: **PigMania – KG, Cycle 1, Grade 3 + Split ¾ - May 11, 2017:**

**G.B.12-20-2016-34:** Motion to approve the Fieldtrip to the Oscar Peterson Concert Hall on May 11, 2017 made by Stephanie Marchitto and seconded by Francis Morrissette.

All in Favour

**Carried UNANIMOUSLY**

6.0 Chairperson's Report:

- Danny Walker presented an invitation to the Sir Wilfrid Laurier Foundation Gala which takes place in January 2017. The cost is \$225.00 per ticket for anybody interested to attend.

7.0 Principal's Report:

- Mrs. Persechino updated Governing Board about several teachers that are on Leave-of-Absence at the moment. We have several replacement teacher.
- Newsletter: As per requests made by parents, the Newsletter will be published again on a monthly basis.



- Thank you to Mrs. Scouten, Mr. Beauregard and our school choir for all their hard work and a beautiful concert for the parents.
- Grants: We have received \$1000.00 for Special Needs equipment and \$2000.00 towards a Sensory Room. Mrs. Persechino and Ms. Ashley are still looking into visiting existing Sensory Rooms in other schools/centres.
- We are offering several activities at Lunch and after school, such as Basketball, Soccer and Mad Science.
- Daycare: Services have been cut for 1 student and his/her family until Christmas, due to many incidents (violence, insubordination, etc.).

## 8.0 PPO Report:

- The PPO meets once per month. All parents that would like to volunteer in school or help with their fundraisers are invited to attend these meetings.
- The Chocolate Fundraiser was again very successful. \$11900.00 were raised for our school.
- At the last PPO meeting it was discussed how to spend the money. Teachers were asked for their input as well.

**G.B.12-20-2016-35:** Motion to contribute up to \$700.00 from the PPO funds towards the purchase of materials for the Leadership program made by Nadia Charest and seconded by Christina Ayers.

All in Favour

**Carried UNANIMOUSLY**

**G.B.12-20-2016-36:** Motion to contribute \$600.00 from the PPO funds towards the purchase of winter toys (Crazy Carpets, etc.) made by Nadia Charest and seconded by Christina Ayers.

All in Favour

**Carried UNANIMOUSLY**

**G.B.12-20-2016-37:** Motion to contribute \$1000.00 from the PPO funds towards the purchase of sensory equipment for the classrooms made by Nadia Charest and seconded by Christina Ayers.

All in Favour

**Carried UNANIMOUSLY**

**G.B.12-20-2016-38:** Motion to release \$800.00 from the PPO funds to pay for the Puberty Education Course (given by Chantal Racette) made by Annie Audet and seconded by Stephanie Marchitto.

All in Favour

**Carried UNANIMOUSLY**

**G.B.12-20-2016-39:** Motion to release \$230.00 from the PPO funds to purchase locker hooks made by Annie Audet and seconded by Christina Ayers.

All in Favour

**Carried UNANIMOUSLY**

**G.B.12-20-2016-40:** Motion to release \$1200.00 from the PPO funds to the Grad Committee for the Grad Yearbook made by Stephanie Marchitto and seconded by Francis Morrissette.

6 in Favour  
1 Abstention  
3 Against

**Motion Carried**

**G.B.12-20-2016-41:** Motion to release \$75.00 from the PPO funds for the PPO Graduation Award made by Annie Audet and seconded by Mathew Park.

All in Favour

**Carried UNANIMOUSLY**

**G.B.12-20-2016-42:** Motion to contribute \$200.00 from the PPO funds towards the Kindergarten Year-End Celebration Concert made by Francis Morrissette and seconded by Bilal Sirhan.

All in Favour

**Carried UNANIMOUSLY**

**G.B.12-20-2016-43:** Motion to contribute \$200.00 from the PPO funds towards the Winning House Parties for Term 2 and Term 3 made by Nadia Charest and seconded by Bilal Sirhan.

All in Favour

**Carried UNANIMOUSLY**

**G.B.12-20-2016-44:** Motion to contribute \$1500.00 from the PPO funds towards Mr. Ted's End of Year BBQ made by Stephanie Marchitto and seconded by Christina Ayers.

9 in Favour  
1 Abstention

**Motion Carried**

**G.B.12-20-2016-45:** Motion to contribute \$300.00 from the PPO funds towards Appreciation Week in February made by Francis Morrissette and seconded by Stephanie Marchitto.

All in Favour

**Carried UNANIMOUSLY**

**G.B.12-20-2016-46:** Motion to extend the meeting by 20 minutes made at 20:54 by Stephanie Marchitto and seconded by Kathleen Humphrey.

8 in Favour  
2 Against

**Motion Carried**

**G.B.12-20-2016-47:** Motion to contribute \$10.00 per student from the PPO funds towards an All-School Fieldtrip made by Annie Audet and seconded by Christina Ayers.

All in Favour

**Carried UNANIMOUSLY**

**G.B.12-20-2016-48:** Motion to release \$50.00 per teacher from the PPO funds for Gift Certificates for Classroom Supplies given to each teacher during Appreciation Week made by Stephanie Marchitto and seconded by Kathleen Humphrey.

All in Favour

**Carried UNANIMOUSLY**

9.0 PC Report:

- Bilal attended 2 meetings (November and December) between our last 2 meetings
- Presented Enrollment Criteria for our information

10.0 Teacher Council's Report:

- None

11.0 Daycare Report:

- None

12.0 Question Period:

- What are our responsibilities to maintain/upgrade the kitchen? The kitchen belongs to the school and the appliances and counters are severely out-of-date and in bad condition. Several options were discussed. Ms. Persechino suggests asking for donations through the school newsletter.

\*\*\*21:12 Nadia Charest leaves the meeting.\*\*\*

13.0 Varia:

- None

14.0 Date of next meeting:

- January 24, 2017 at 18:30

**G.B.12-20-2016-49:** Motion to adjourn the meeting at 21:15 made by Annie Audet and seconded by Christina Ayers.

All in Favour

**Carried UNANIMOUSLY**

**\*\*\*\*\*E-Votes made on November 9, 2016\*\*\*\*\***

**G.B.12-20-2016-50:** Motion to offer Basketball to students (run by Mr. Paul Stephens) after school on Wednesdays from 3:30-4:30 pm starting in late November at a cost of \$90.00 for a session of 8 weeks.

All in Favour

**Carried UNANIMOUSLY**

**G.B.12-20-2016-51:** Motion to rent the gym on Saturdays from 1:00 – 2:30 pm (after Karate) for Basketball offered to the community (run by Mr. Paul Stephens) at a cost of \$100.00 (including gym and janitor costs).

All in Favour

**Carried UNANIMOUSLY**

Minutes approved by: \_\_\_\_\_

\_\_\_\_\_

Danny Walker, Chairperson

\_\_\_\_\_

Claudia Golla, Secretary



**PIERRE ELLIOTT TRUDEAU ELEMENTARY SCHOOL  
ÉCOLE PRIMAIRE PIERRE-ELLIOTT-TRUDEAU**

1455 boul. Jean-Paul-Riopelle, Blainville QC J7C 5V4 Tel : (450) 621-7606 Fax : (450) 434-9937

Minutes of the Meeting of the Pierre Elliott Trudeau Elementary School Governing Board held at the school on Tuesday, March 28, 2017 at 18:30.

Present: Gina Persechino (Principal), Kathleen Humphrey (Parent), Danny Walker (Parent), Francis Morrisette (Parent), Claudia Golla (Support Staff), Nadia Charest (Teacher), Annie Audet (Teacher), Nadine Vogel (Teacher).

Absent: Matthew Park (Parent), Stephanie Marchitto (Parent), Bilal Sirhan (Parent), Christina Ayers (Teacher), Anita Burri (Daycare)

**\*\*\*E-Votes\*\*\***

**G.B.01-20-2017-52:** Motion to approve an in-school field trip (Puppeteer) for all Kindergarten students for January 30, 2017.

10 In Favour  
2 Abstentions

**Motion CARRIED**

**G.B.02-02-2017-53:** Motion to release up to \$100.00 from the PPO funds to purchase a retirement gift for Mr. Michel.

11 In Favour  
1 Abstention

**Motion CARRIED**

**G.B.02-02-2017-54:** Motion to approve up to \$200.00 from PPO funds for transportation expenses to cover the cost of RHS Leadership students volunteering at the PETES Winter Carnival.

6 In Favour  
6 Abstentions  
Tie-Breaker: In Favour

**Motion CARRIED**

**G.B.02-02-2017-55:** Motion to approve up to \$100.00 from PPO funds for hot chocolate, decorations and supplies for the PETES Winter Carnival.

All In Favour

**Carried UNANIMOUSLY**

0.0 Opening of meeting and verification of quorum: Quorum was confirmed and the meeting started at 18:42. Danny Walker welcomes all members.

1.0 Approval of Agenda:

**G.B.02-02-2017-56:** Motion to adopt the agenda of the meeting of March 28, 2017 made by Kathleen Humphrey and seconded by Francis Morrisette.

All In Favour

**Carried UNANIMOUSLY**

2.0 Approval of the minutes from December 20, 2016:

**G.B.02-02-2017-57:** Motion to approve the minutes of the meeting of December 20, 2016 made by Kathleen Humphrey and seconded by Francis Morrisette.

6 In Favour  
1 Abstention

**Motion CARRIED**

3.0 Business Arising:

**a + b) ABAV Plan 2015-2016 Results + MESA 2015-2016 Report (Violence):** Since both focus on violence they were discussed together. A PowerPoint presentation was shown by Ms. Persechino on violence in schools and the 2015-2016 results for PETES.

**c) PETES Educational Project:** This will be discussed further under 5c) Bill 105.

**d) Subject Time Allocation (18-19) PETES:** At our last meeting a question was asked whether the percentage of French taught at PETES was high enough to ensure that our graduating students are best prepared for High School. At this point, do we want to create a Sub-Committee to prepare a survey? Who should be on it? An e-mail will be sent to all G.B. members to see who is interested in forming such a committee.

**e) 15-Year Celebration Ideas:** It was discussed with PETES staff if there might be a Carnival Day with extended hours for parents. It has not been decided yet. Discussion ensued.

4.0 Question Period:

- Is there enough time at Lunch for students to eat? Some parents are concerned that lunches are not eaten and children bring food back home. This has been an issue for many years. Solutions were discussed and parents will be informed of any suggestions (i.e. quick snacks, easy packaging, quantities of food) in the school newsletter.

5.0 New Business:

**a) Karate Summer Gym Rental:** A proposal from KARATÉ SPORTIF to rent our gym for their summer camp was presented. Please see attached break-down. The profit to our school is estimated to be around \$1600.00 (after paying the janitor).

**G.B.02-02-2017-58:** Motion to rent our gym to Karaté Sportif for the summer 2017, as proposed, made by Nadia Charest and seconded by Francis Morrissette.

All In Favour

**Carried UNANIMOUSLY**

**b) Cafeteria Contract Renewal:** TETIDoch catering would like to renew their contract for the 2017/2018 school year. Their price list with some price increases was presented (please see attachment).

**G.B.02-02-2017-59:** Motion to renew Tetidoch Catering's contract for the 2017/2018 School Year, as presented, made by Kathleen Humphrey and seconded by Nadia Charest.

All In Favour

**Carried UNANIMOUSLY**

**c) Bill 105 Presentation:** Ms. Persechino made a PowerPoint presentation about the new Bill 105. Please see attached print-out. Discussion ensued.

**G.B.02-02-2017-60:** Kathleen Humphrey moves and Francis Morrissette seconds that the Governing Board of Pierre Elliott Trudeau Elementary School extends the school's Educational Project, Success Plan and MESA (effective dates no later than June 20, 2019) in accordance with Bill 105, but that work and updates be continued during that time to facilitate the transition to the new educational project and to continue the progression of the school.

All In Favour

**Carried UNANIMOUSLY**

**d) Budget Building:** We looked at the Consultation Document and then completed the Questionnaire together and sent it to the School Board.

**e) Field Trips:**

**i: Choir – RHS:** Ms. Scouten and Mr. Beauregard would like to take PETES' choir to Rosemere High School to see their production of 'Footloose'.

**G.B.02-02-2017-61:** Motion to approve the Choir Field Trip to RHS, as presented, made by Kathleen Humphrey and seconded by Nadia Charest.

All In Favour

**Carried UNANIMOUSLY**

**ii: Planetarium:** Ms. Iannotti proposes an In-School Field Trip (ASTER Planetarium) for Cycle II and III students.

**G.B.02-02-2017-62:** Motion to approve the Planetarium visit, as presented, made by Francis Morrissette and seconded by Nadine Vogel.

All In Favour

**Carried UNANIMOUSLY**

**iii: Play for Cycle II:** Ms. Iannotti proposes an In-School Field Trip (U2 musical by Galileo Adult Center) for Grades 4, 5 and 6.

**G.B.02-02-2017-63:** Motion to approve the U2 Musical by Galileo Adult Center as presented made by Annie Audet and seconded by Nadia Charest.

All In Favour

**Carried UNANIMOUSLY**

**iv: Grad Camp:** The Cycle III teachers would like to take the Grade 6 students to Camp Huberdeau for Grad Camp. There is some confusion regarding the pricing/charges to students for the camp. At this point we would like to ask for clarification and then vote on the trip by e-vote.

**G.B.02-02-2017-64:** Motion to extend the meeting by 20 minutes made at 20:55 by Annie Audet and seconded by Nadine Vogel.

All In Favour

**Carried UNANIMOUSLY**

**f) Criteria for the Selection of a Principal 2017-2018:** After discussing the 3 different examples (as attached) we have decided that there will be no change to the Criteria for the Selection of a Principal.

**g) Calendar Adjustments:**

**i: Ped Day Change:** Due to the Snow Days we had this year we will loose 1 Ped Day (June 2, 2017) which will now become a regular school day. We will also move the June 16, 2017 Ped Day to June 23, 2017. This way the Grade 6 Government Exam Schedule will not be affected.

**ii: Report Cards:** End-of-Year Report Cards will be mailed this year, in order to include the Grade 6 Exam Marks in the report cards.

**h) Babysitting Course:** On May 12, 2017 ATOUT PLUS will be offering all students (11 years old or in Grade 6) to take a Canadian Red Cross Babysitting Course. The cost will be \$35.00 per student and they will receive a RED-CROSS competency card after passing an exam.

**G.B.02-02-2017-65:** Motion to approve the Babysitting Course, as presented, made by Kathleen Humphrey and seconded by Nadine Vogel.

All In Favour

**Carried UNANIMOUSLY**



**i: Life-Savers Course:** We are also looking into offering a Half-Day Life-Savers Course again to all students 9-10 years old. At this point we are waiting for the company to call us back to confirm all details. The cost should be no more than \$20.00 per child.

**G.B.02-02-2017-66:** Motion to offer a Half-Day Life-Savers Course on May 12, 2017 to students that are 9-10 years old at a cost of no more than \$20.00 per child made by Nadia Charest and seconded by Nadine Vogel.

All In Favour

**Carried UNANIMOUSLY**

**j: Entrepreneurial Project Earth Ranger:** Ms. O'Reilly, Mrs. Borisov and Ms. Taylor propose that the Earth-Rangers Club plant and grow Herbs and Spices this year. They will also transplant them into individual pots and sell them to the Parent Community to plant into their gardens at a cost of \$1.00. With the money raised, the Earth Rangers would like to buy plants for the school.

**G.B.02-02-2017-67:** Motion to approve the Earth Rangers fundraiser as presented made by Francis Morrissette and seconded by Nadia Charest.

All In Favour

**Carried UNANIMOUSLY**

#### 6.0 Chairperson's Report:

- Danny Walker present information about an upcoming Governing Board workshop on Budgets. Governing Board members that are interested in learning more about School Budgets are welcome to sign-up.

#### 7.0 Principal's Report:

- Ms. Persechino would like to thank Irene Tsimiklis for replacing her during her absence. She did a great job!
- Due to requests from parents, the PETES Newsletter will be published in a new, shorter format on a weekly basis. It will be in English and French.
- The School Budget was presented and explained to GB.

**G.B.02-02-2017-68:** Motion to extend the meeting by 15 minutes made at 21:19 by Kathleen Humphrey and seconded by Francis Morrissette.

All In Favour

**Carried UNANIMOUSLY**

- Ms. Persechino informed us that the school is doing well this year when it comes to the Collection of School Fees. There is an outstanding balance of \$7800.00 at this point. Parents are being contacted one more time to remind them to pay their fees. Any bigger outstanding amounts will be sent to collection soon.

- Ms. Persechino asked GB to approve the opening of a new SD Account, that will be used for any grants the school receives.

**G.B.02-02-2017-69: Motion to approve the creation of a new SD GRANTS Account made by Kathleen Humphrey and seconded by Francis Morrissette.**

All In Favour

**Carried UNANIMOUSLY**

- PETES has a new school pet. It is a Guinea Pig and will be kept in Ms. Ashley's room to help students that need some support for calming down. There might be a contest to pick a name.
- 1 Bike Desk has been ordered, as well as 2 pedals that will fit under students' desks.
- All-School Outing: Teachers we surveyed and we will try to find dates for either a 1 All-School outing or 2 Half-School outings.
- We have a stagiaire right now (Community Planning) who will organize a carnival and also help Daycare with activities.

8.0 PPO Report:

- We went over some of the activities that the PPO has helped with this year.

9.0 PC Report:

- None

10.0 Teacher Council's Report:

- None

11.0 Daycare Report:

- None

12.0 Question Period:

- No questions

13.0 Varia:

- None

14.0 Date of next meeting:

- April 25, 2017 at 18:30
- May 23, 2017 at 18:30
- June 13, 2017 at 18:30

15.0 Adjournment:

**G.B.02-02-2017-70:** Motion to adjourn the meeting of March 28, 2017 made at 21:46 by Nadine Vogel and seconded by Annie Audet.

All In Favour

**Carried UNANIMOUSLY**

Minutes approved by: \_\_\_\_\_

\_\_\_\_\_  
Danny Walker, Chairperson

\_\_\_\_\_  
Claudia Golla, Secretary



**PIERRE ELLIOTT TRUDEAU ELEMENTARY SCHOOL**  
**ÉCOLE PRIMAIRE PIERRE-ELLIOTT-TRUDEAU**  
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Minutes of the Meeting of the Pierre Elliott Trudeau Elementary School Governing Board held at the school on Tuesday, May 23, 2017 at 18:30.

Present: Gina Persechino (Principal), Kathleen Humphrey (Parent), Danny Walker (Parent), Stephanie Marchitto (Parent), Bilal Sirhan (Parent), Claudia Golla (Support Staff), Nadia Charest (Teacher), Annie Audet (Teacher), Christina Ayers (Teacher), Anita Burri (Daycare).

Absent: Matthew Park (Parent), Francis Morrissette (Parent), Nadine Vogel (Teacher).

Guest: Bessie Tsatoumas

### **\*\*\*E-Votes\*\*\***

**G.B.04-06-2017-71:** Motion to approve the Grad 6 Grad Camp, as re-presented, for June 19 – 21, 2017 at Camp Huberdeau at a cost of no more than \$185.00 per student.

10 In Favour  
2 Abstentions

**Motion CARRIED**

**G.B.05-03-2017-72:** Motion to approve up to \$125.00 of the PPO Funds for the purchase of a Thank-You gift for Marie Comerford for the volunteer work that she has done at PETES for the past 12 years.

10 In Favour  
1 Against  
1 Abstention

**Motion CARRIED**

**G.B.05-08-2017-73:** Motion to approve \$1200.00 from the PPO Funds for the June Carnival (cost of inflatables -approx. \$1006.00, as well as other supplies, such as water and juice).

11 In Favour  
1 Abstention

**Motion CARRIED**

**G.B.05-15-2017-74:** Motion to approve a fundraiser to help victims of the recent floods in the zone of the Sir Wilfrid Laurier School Board.

All In Favour

**Carried UNANIMOUSLY**

0.0 **Opening of meeting and verification of quorum:** Quorum was confirmed and the meeting started at 18:38. Danny Walker welcomes all members and introduces Bessie Tsatoumas, who will be the new principal of PETES for the coming school year.

1.0 **Approval of Agenda:** The following items should be added to Varia:

- a) 2017/2018 Calendar
- b) Supervision Fees for 4<sup>th</sup> Child in a Family
- c) Grad Committee Fundraiser

**G.B.05-23-2017-75:** Motion to approve the agenda of the meeting of May 23, 2017, with the items added to Varia, made by Stephanie Marchitto and seconded by Annie Audet.

All In Favour

**Carried UNANIMOUSLY**

\*\*\* 18:44 Kathleen Humphrey joins the meeting. \*\*\*

2.0 **Approval of Minutes from March 28, 2017:**

**G.B.05-23-2017-76:** Motion to approve the minutes of the meeting of March 28, 2017 made by Nadia Charest and seconded by Annie Audet.

5 In Favour

4 Abstentions

**Motion CARRIED**

3.0 **Business Arising:**

**a. Subject Time Allocation (18-19) PETES – Create Sub-Committee:** Governing Board has decided to form Sub-Committee to discuss the needs for more French at PETES. The Sub-Committee will start meeting in September. The following members have expressed their interest in joining:

- Bilal Sirhan
- Kathleen Humphrey
- Annie Audet

**b) Lobster Fest – June 8, 2017:** After discussing this event, we have decided to purchase 2 tickets from the Governing Board funds. Any member interested in attending the Lobster Fest may put their names into a draw. The following 2 names have been drawn:

- Stephanie Marchitto
- Kathleen Humphrey

Congratulations and have a great evening!

**G.B.05-23-2017-77:** Motion to purchase 2 tickets for the Lobster Fest with money from the Governing Board Funds made by Stephanie Marchitto and seconded by Bilal Sirhan.

All In Favour

**Carried UNANIMOUSLY**

4.0 Question Period:

- No Questions

5.0 New Business:

**a) School Organization (Number of Classes) Information:** Next year we will have 17 classes at PETES, 1 less than this year. A copy of the breakdown is attached. There will be several Split Classes, since the Collective Agreement does not allow for oversize classes. This breakdown might be adjusted as new registrations come in. **We will look at the numbers again at the next meeting to see if there are any changes.**

**b) Student Supervision Numbers + d) Supervision Fees Resolution:** Last year we planned on hiring 19 supervisors (1 per class + 1 for Special Needs). Unfortunately, we were only able to hire 17 supervisors and decided to refund parents the difference. This year, 3 different scenarios were presented (14, 15 or 17 supervisors). After a lengthy discussion and not knowing if there will be a change in number of classes for next year, we have decided to charge Supervision Fees to parents based on 17 supervisors (1 per class). Breakdown of Fees is attached.

**G.B.05-23-2017-78:** Motion to hire 17 lunch supervisors for the 2017-2018 School Year and charge parents the amount of \$245.13 for the year made by Nadia Charest and seconded by Stephanie Marchitto.

All In Favour

**Carried UNANIMOUSLY**

**c) Consumable Fees Resolution:** Ms. Persechino presented a breakdown of next year's school fees. Please find copy attached.

**G.B.05-23-2017-79:** Motion to approve School Fees for the 2017-2018 School Year, as presented, made by Bilal Sirhan and seconded by Kathleen Humphrey.

All In Favour

**Carried UNANIMOUSLY**

**e) Textbooks Resolution:** Ms. Persechino presented a list of textbooks (attached) that are presently used in our school. Unfortunately, we are very limited when it comes to textbooks in English. Some of the books are obsolete or in bad condition, but very expensive to purchase. School Board Consultants recommend that teachers find different texts online. Cycle I teachers are waiting for samples for new LA readers. Governing Board recommends that teachers make priority list for future textbook purchases.

**G.B.05-23-2017-80:** Motion to use same textbooks (ERC, GHC, Science, Math), as presented, with the exception of LA Grade 1 and 2 Collections readers, made by Annie Audet and seconded by Nadia Charest.

All In Favour

**Carried UNANIMOUSLY**

**f) School Fees Collection Measure Resolution + g) Supervision Collection Measures Resolution:** This year, PETES did very well when it came to collecting School Fees. Only a small number of outstanding accounts might be sent to Collection. All children stayed at school during Lunch Hour, even if their parents have not yet paid their fees.

**G.B.05-23-2017-81:** Motion to approve School Fees and half of Supervision Fees to be paid by August 29, 2017, and the balance of the Supervision Fees to be paid by November 30, 2017, made by Stephanie Marchitto and seconded by Christina Ayers. Any unpaid fees will be sent to Collection in January 2018.

All In Favour

**Carried UNANIMOUSLY**

**G.B.05-23-2017-82:** Motion to adopt the School Fee Collection Measure 2017-2018, in which any students whose fees are not paid, or arrangements not made, by September 30, 2017 will not be permitted to participate in any extra-curricular activities offered by the school (including Grade 6 camp) made by Stephanie Marchitto and seconded by Anita Burri.

All In Favour

**Carried UNANIMOUSLY**

**h) Dress Code Resolution:**

**G.B.05-23-2017-83:** Motion to approve the Dress Code as is for 2017-2018 made by Kathleen Humphrey and seconded by Nadia Charest. The choices are navy blue or white tops and navy blue bottoms. Burgundy is also acceptable as a sweater over the white or blue shirt. **No** logos (other than the school logo), stripes, or any other designs are acceptable on any piece of clothing. Jeans are not permitted.

All In Favour

**Carried UNANIMOUSLY**

**i) Code of Conduct:** A copy of the Code of Conduct 17-18 has been handed out to all members of the Governing Board. **They are asked to read it at home and a resolution will be made at our next meeting.**

**j) GB End of Year Report:** **Danny Walker will present his report at our next meeting.**

**k) Daycare – Increase in Sporadic Fees:** Anita Burri presented the possibility of increasing the daycare fees for sporadic users from \$13.00 to \$14.00. Regular users are paying \$8.15 per day right now, but there might be another increase at some point this year. Governing Board decided not to increase the fees for sporadic users for now, but to revisit this issue if there is an increase for regular users.

**l) Daycare – Closing Time Adjustment:** Is it necessary to keep the Daycare open until 6:10 pm? How many parents are actually using daycare service after 6:00 pm? **Anita Burri will check daycare logs and get back to us at our next meeting.**

**m) Field Trips:** There are no requests for Field Trips at this time.

**n) Bill 105 – Create Sub-Committee:** **To be discussed at a later meeting.**

## 6.0 Chairperson's Report:

- None

**G.B.05-23-2017-84:** Motion to extend the meeting by 20 minutes made at 20:47 by Bilal Sirhan and seconded by Stephanie Marchitto.

All In Favour

**Carried UNANIMOUSLY**

## 7.0 Principal's Report:

- Laurier Gala: 5 students were chosen by our teachers and will be honoured on May 31, 2017.
- May 12, 2017 Ped Day: Teachers had a CPI workshop on how to learn to recognize escalating behaviour and how to de-escalate it.
- \$10.00 per student funding from PPO will be used for several field trips.
  - KG to Grade 3 + S34: Pig Mania Musical
  - Grades 4 + 5 (except for S34): Planetarium Visit
  - Grade 6: Grad Camp
- May 26, 2017 is Kindergarten Orientation: 60 students are registered as of today.
- Staffing is tight, there may be some changes to the quantity of classes for next year, as some families may still register over the summer.
- **Tell Them From Me** survey has been completed for all grade 4-6 students.
- Carnival is on June 2, 2017. It is being organized by the gym teachers.
- The 15<sup>th</sup> Anniversary BBQ is on June 2, 2017 after school (3:30 – 6:00 pm). Janie will help to organize it.
- June 5, 2017 is Mr. Ted's BBQ.
- June 8, 2017 is Volunteer Tea and the Lobster Fest.
- May 23, 2017 is the pizza lunch for Honour Roll students from Term 2.
- May 26, 2017, Ms. Persechino will attend Ma Première Galerie d'Art, where the grade 4 students in Madame Dumont's class will present 2 pieces of art.
- We will be sending home a letter to parents to inform them that spinners are not accepted at school and to remind parents that students cannot bring toys to school.



## 8.0 PPO Report:

- At this time PPO would like to ask Governing Board to approve 2 fundraisers for the coming School Year.

**G.B.05-23-2017-85:** Motion to approve the Chocolate Fundraiser for the 2017-2018 School Year made by Annie Audet and seconded by Nadia Charest.

8 In Favour  
1 Abstention

**Motion CARRIED**

**G.B.05-23-2017-86:** Motion to approve the Mabel's Labels Fundraiser for the 2017-2018 School Year made by Kathleen Humphrey and seconded by Bilal Sirhan.

All In Favour

**Carried UNANIMOUSLY**

- PPO would like to contribute towards the 15<sup>th</sup> Anniversary Party and towards the purchase of a new Laminating machine.

**G.B.05-23-2017-87:** Motion to release \$1000.00 from the PPO funds towards PETES' 15<sup>th</sup> Anniversary Party made by Bilal Sirhan and seconded by Annie Audet.

All In Favour

**Carried UNANIMOUSLY**

**G.B.05-23-2017-88:** Motion to contribute up to \$2000.00 from PPO Funds towards the purchase of a new Laminating Machine made by Annie Audet and seconded by Stephanie Marchitto.

All In Favour

**Carried UNANIMOUSLY**

**G.B.05-23-2017-89:** Motion to extend the meeting by 20 minutes made at 21:09 by Annie Audet and seconded by Stephanie Marchitto.

All In Favour

**Carried UNANIMOUSLY**

## 9.0 PC Report:

- There have been several meetings since our last Governing Board meeting. Please find below a recap of some of the topics discussed.
- New History courses for High Schools. Teachers in the Anglophone system are not satisfied with the content of the new program, since it does not represent the Anglophone, Allophone and Immigrant communities well enough.
- The Sir Wilfrid Laurier School Board's priorities for the next year are:

- Taxation
- Technology
- Special Needs

- There was a presentation given on Social Media Awareness and Psychology.

10.0 Teacher Council's Report:

- Pig Mania Field Trip was a great success and everybody enjoyed it.
- Grad Camp: It will take place from June 19 – 21, 2017 at Camp Huberdeau.
- Grad Camp Fundraiser: Grade 6 students will be selling tickets (\$10.00 each) for 3 prize packages of Gift Cards, which were donated by grade 6 parents. If students sell at least 17 tickets their grade camp costs will be covered.

11.0 Daycare Report:

- Last week was Daycare week. Some of the activities that were offered are:
  - Sheltoons – Students made their own pins with their art work on it.
  - Soccer Game with mixed ages
  - Movie Day
  - Popsicle Day
  - next week – Ice Cream Truck

12.0 Question Period:

- Will the Governing Board minutes posted? We have sent them to the person in charge of our Website, but they have not been posted yet. We will look into this.

**G.B.05-23-2017-90:** Motion to extend the meeting by 20 minutes made at 21:28 by Stephanie Marchitto and seconded by Kathleen Humphrey.

All In Favour

**Carried UNANIMOUSLY**

13.0 Varia:

**a) 2017-2018 Calendar:**

**G.B.05-23-2017-91:** Motion to accept the 2017-2018 School Calendar, as presented, made by Stephanie Marchitto and seconded by Bilal Sirhan.

All In Favour

**Carried UNANIMOUSLY**

b) **Lunch Supervision Fee for 4<sup>th</sup> Child:** In the past, the lunch supervision fee charged to parents used to be free for the 3<sup>rd</sup> or 4<sup>th</sup> child in the same family in the same school. Last year, this policy changed and parents now have to pay these fees for each of their children. In order to help parents with more than 3 children, our school paid for the 4<sup>th</sup> child last year. Do we want to do the same this year? Discussion ensued.

**G.B.05-23-2017-92:** Motion to follow School Board Policy that parents must pay fees for all of their children made by Annie Audet and seconded by Christina Ayers.

8 In Favour  
1 Against

**Motion CARRIED**

c) **Grad Committee Fundraiser:** In order to take advantage of the warmer weather in September, the Grad Committee is asking Governing Board to approve their Freezie Fundraiser now so they can start as soon as school begins.

**G.B.05-23-2017-93:** Motion to approve the Graduation Committee Freezie Fundraiser for the 2017-2018 made by Kathleen Humphrey and seconded by Stephanie Marchitto.

All In Favour

**Carried UNANIMOUSLY**

14.0      **Date of next meeting:**      June 13, 2017 at 6:15 pm.

15.0      **Adjournment:**

**G.B.05-23-2017-94:** Motion to adjourn the meeting of May 23, 2017 made at 21:42 by Annie Audet and seconded by Stephanie Marchitto.

All In Favour

**Carried UNANIMOUSLY**

Minutes approved by: \_\_\_\_\_

\_\_\_\_\_  
Danny Walker, Chairperson

\_\_\_\_\_  
Claudia Golla, Secretary



**PIERRE ELLIOTT TRUDEAU ELEMENTARY SCHOOL**  
**ÉCOLE PRIMAIRE PIERRE-ELLIOTT-TRUDEAU**  
1455 boul. Jean-Paul-Riopelle, Blainville QC J7C 5V4 Tel : (450) 621-7606 Fax : (450) 434-9937

Minutes of the Meeting of the Pierre Elliott Trudeau Elementary School Governing Board held at the school on Tuesday, June 13, 2017 at 19:00.

Present: Gina Persechino (Principal), Kathleen Humphrey (Parent), Danny Walker (Parent), Stephanie Marchitto (Parent), Bilal Sirhan (Parent), Claudia Golla (Support Staff), Annie Audet (Teacher), Nadine Vogel (Teacher), Christina Ayers (Teacher), Anita Burri (Daycare).

Absent: Matthew Park (Parent), Francis Morrissette (Parent), Nadia Charest (Teacher).

**0.0**            **Opening of meeting and verification of quorum:** Quorum was confirmed and the meeting started at 19:08. Danny Walker welcomes all members.

**1.0**            **Approval of Agenda:**

**G.B.06-13-2017-95:** Motion to approve the agenda of the meeting of June 13, 2017 made by Kathleen Humphrey and seconded by Annie Audet.

All In Favour

**Carried UNANIMOUSLY**

**2.0**            **Approval of Minutes from May 23, 2017:**

**G.B.06-13-2017-96:** Motion to approve the minutes of the meeting of May 23, 2017 made by Christina Ayers and seconded by Stephanie Marchitto.

8 In Favour

1 Abstention

**Motion CARRIED**

**3.0**            **Business Arising:**

**a) MESA Report Results for 2015-2016:** Ms. Persechino presented the report to G.B.

**G.B.06-13-2017-97:** Motion to approve the MESA Report Results for 2015-2016 as presented, with minor corrections, made by Kathleen Humphrey and seconded by Anita Burri.

All In Favour

**Carried UNANIMOUSLY**

**b) MESA Report Objectives for 2016-2017:** This is an ongoing document. It should be used as guideline until Bill 105 comes into effect.

**G.B.06-13-2017-98:** Motion to approve the MESA Report Objectives for 2016-2017, as presented, made by Bilal Sirhan and seconded by Stephanie Marchitto.

All In Favour

**Carried UNANIMOUSLY**

**c) School Organization (Number of Classes) Update:** Our Enrollment numbers for 2017-2018 have not changed much since our last meeting. The School Board is waiting to see how many students are physically present at the beginning of next school year, before a decision regarding additional classes will be made.

**d) ABAV (Anti Bullying Anti Violence) Plan 2016-2017:** This plan will be used for next school year. We need to teach our students to solve problem without violence. We have started using the Fishbowl technique to get students to discuss issues and find a solution. Students and parents need to be taught that not all bullying reports are actually incidents of bullying. There is often misinterpretation of a situation. Workshops were given to Cycle II students and some Cycle III classes.

**G.B.06-13-2017-99:** Motion to approve the ABAV Plan 2016-2017, as presented, made by Christina Ayers and seconded by Annie Audet.

All In Favour

**Carried UNANIMOUSLY**

**e) Budget 2017-2018 Resolution:** Ms. Persechino presents the Budget for next year.

**G.B.06-13-2017-100:** Motion to accept the Budget for the 2017-2018 School Year made by Anita Burri and seconded by Christina Ayers.

All In Favour

**Carried UNANIMOUSLY**

**f) School Supply Lists Resolution:** Governing Board has reviewed the proposed supply lists for next year. A few minor changes were made. The School Secretary will make the changes before the lists will be sent to parents.

**G.B.06-13-2017-101:** Motion to accept the School Supply Lists for 2017-2018 made by Nadine Vogel and seconded by Stephanie Marchitto.

All In Favour

**Carried UNANIMOUSLY**

**g) Language Arts Textbooks:** We have not received any samples of new textbooks. Therefore, we will not change any of our current textbooks.

**h) Code of Conduct 2017-2018:**

**G.B.06-13-2017-102:** Motion to approve the Code of Conduct for 2017-2018 made by Kathleen Humphrey and seconded by Stephanie Marchitto.

All In Favour

**Carried UNANIMOUSLY**

**i) Daycare Closing Time:** Miss Anita has checked her sign-in logs for last year and has noticed that no students were in daycare between 6:00 and 6:10 p.m. At this point, do we still need to keep daycare open during those hours? Can we save some money by closing daycare earlier, without impacting services to students and parents? Discussion ensued.

**G.B.06-13-2017-103:** Motion to change Daycare Closing Time from 6:10 to 6:00 made by Annie Audet and seconded by Bilal Sirhan.

All In Favour

Carried UNANIMOUSLY

4.0

Question Period:

- No Questions

5.0

New Business:

**a) Lunch and After-School Activities charged to parents:**

**i: Soccer Lunchtime Program 2017-2018:**

**G.B.06-13-2017-104:** Motion to approve the Lunch Soccer Program with David and Mathew Fronimades for the 2017-2018 School Year made by Stephanie Marchitto and seconded by Christina Ayers.

All In Favour

Carried UNANIMOUSLY

**ii: After-School Basketball Program 2017-2018:**

**G.B.06-13-2017-105:** Motion to approve the After-School Basketball Program with Paul Stephens made by Kathleen Humphrey and seconded by Stephanie Marchitto.

All In Favour

Carried UNANIMOUSLY

**iii: After-School Karate Program 2017-2018:**

**G.B.06-13-2017-106:** Motion to approve the After-School Karate Program 2017-2018 with Karaté Sportif made by Kathleen Humphrey and seconded by Christina Ayers.

All In Favour

Carried UNANIMOUSLY

**iv: Mad Science Lunchtime Program 2017-2018:**

**G.B.06-13-2017-107:** Motion to approve the Mad Science Lunchtime Program 2017-2018 made by Christina Ayers and seconded by Stephanie Marchitto.

All In Favour

Carried UNANIMOUSLY

**v: Chess:** Ms. Persechino has been contacted by the Chess’N Math Association. They are offering chess workshops/programs for Lunchtime or After-School Activities. At this point we do not have all the information, but it might be interesting to our students.

**G.B.06-13-2017-108:** Motion to approve a Chess Lunchtime Program, at a cost of no more than \$100.00 for 8 one-hour sessions, made by Kathleen Humphrey and seconded by Christina Ayers.

All In Favour

**Carried UNANIMOUSLY**

**b) Bookfair Fundraiser:**

**G.B.06-13-2017-109:** Motion to approve 3 Bookfair Fundraiser for the 2017-2018 School Year made by Stephanie Marchitto and seconded by Christina Ayers.

All In Favour

**Carried UNANIMOUSLY**

**c) Daycare Annual Fees (replacing Daycare Admin Fees):** Ms. Anita informed us that we cannot charge an Administration Fee to daycare users. We would, however, be allowed to charge an Annual Fee for Special Activities (involving food). Please see attached Proposal.

**G.B.06-13-2017-110:** Motion to change the \$15.00 annual Admin Fee (charged to parents) to a \$15.00 Annual Fee for Special Activities (charged to parents) made by Stephanie Marchitto and seconded by Bilal Sirhan.

All In Favour

**Carried UNANIMOUSLY**

6.0 **Chairperson’s Report:** Please see attached Annual Report by Danny Walker.

**G.B.06-13-2017-111:** Motion to extend the meeting by 20 minutes made at 21:19 by Kathleen Humphrey and seconded by Stephanie Marchitto.

All In Favour

**Carried UNANIMOUSLY**

7.0 **Principal’s Report:**

- Ms. Persechino would like to thank everyone for supporting her for the past 3 years. She is sad to leave but is looking forward to new challenges at her new school.
- She talked about some of the activities that were held to celebrate PETES’ 15<sup>th</sup> anniversary, such as the great Family Carnival held after our Carnival Day. She would like to thank all the staff and volunteers for making it a great event.

8.0 **PPO Report:** Nothing to report, since there was no meeting.

9.0 PC Report:

- Bilal Sirhan reports that the DG presented the School Board's new plan for Budgeting. Schools will have more flexibility when spending Measures.

10.0 Teacher Council's Report:

- Grade 6 Grad ceremony is taking place this Friday.
- Grad Camp: June 19-21

11.0 Daycare Report

- May 26, 2017 was a Ped Day. Students did art activities using Plaster Cloth.

12.0 Question Period:

- None

13.0 Varia:

- Nothing added!

14.0 Date of next meeting:

- September 2017

15.0 Adjournment:

**G.B.06-13-2017-112:** Motion to adjourn the meeting made at 21:43 by Stephanie Marchitto and seconded by Christina Ayers.

All In Favour

**Carried UNANIMOUSLY**

Minutes approved by: \_\_\_\_\_

\_\_\_\_\_  
Danny Walker, Chairperson

\_\_\_\_\_  
Claudia Golla, Secretary